

Guidelines for submitting security information prior to entry into a port

Security information prior to entry into a port (a pre-arrival notification) is information provided by ships to which International Code for the Security of Ships and of Port Facilities (ISPS Code) applies and they have to submit this information if they have intention to enter a port of a Member State of European Union.

(1) The pre-arrival notification prior to entry into an Estonian port shall be submitted via the Electronic Maritime Information System found on the web-address <https://www.emde.ee/vi-iloginedit>

(2) The pre-arrival notification shall be provided:

- 1) at least 24 hours in advance of entry into port;
- 2) at the time the ship leaves the previous port if the voyage takes less than 24 hours;
- 3) as soon as the port of call becomes known if the port of call is not known or if it is changed during the voyage.

(3) With intention to enter a port of a Member State of European Union the ship shall submit the pre-arrival notification in format approved by this Member State following their procedures. In absence of format and procedures, a form approved by the Estonian Transport Administration can be obtained from the website of the Estonian Transport Administration <https://transpordiamet.ee/en> under the section “Maritime Security”.

(4) With intention to enter a port of a Estonia the ship shall submit information according approved pre-arrival notification form via the Electronic Maritime Information System mentioned at clause 1 of this annex (File uploading is not possible with form).

(5) The pre-arrival notification shall be submitted either by the captain, the ship security officer, the agent or another representative of the Company.

(6) In accordance Regulation (EC) No 725/2004 of the European Parliament and of the Council Article 7 when an international scheduled service is operated between two or more Member States, any of the Member States involved may request of the other Member States that an exemption from pre-arrival notification can be granted to that service.

Additional information together additional documents required and updated contacts can be obtained from the website <https://transpordiamet.ee/en> under the section “Maritime Security” or directly

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